



**Love Your Neighbor**  
Letting your light shine

# Quick Start Guide for Churches

**1**

## Church Administrators



Church / Organization Registration

Neighbor to Neighbor S...

You are not currently logged in. Do you already have an account? [Log in](#)

### Organizational Information

Organization Name:\*

Organization Type:\*  
 Church  
 Community Organization / Non-Profit  
 City Reaching Group

Organization Phone:\*

Address 1:\*

Address 2:

Country:\*

City:\*

State:\*

Zip:\*

Contact Name:\*

Contact Email:\*

Organization Bio:\*

### Personal Information

Copy Contact Information from Organization

First Name:\*

Last Name:\*

Phone:\*

Email:\*

(E-mail)

Password:\*

Re-type Password:\*

Yes, I agree to receive email communications\*



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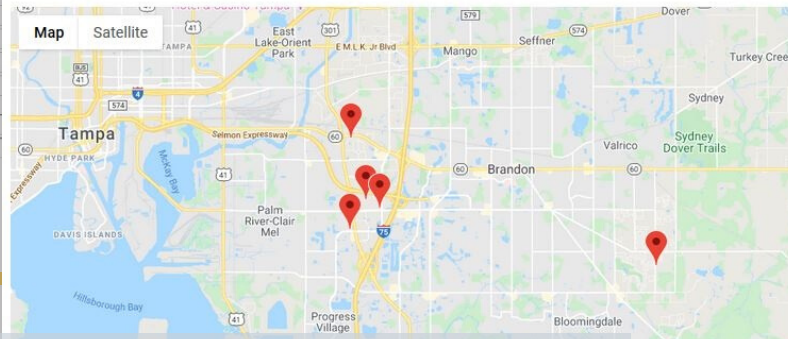
Community Faith Church

(1) Select Needs

(2) Login or Register

(3) Confirmation

Show Options



### Aggregate Reporting

Needs (Total)	Needs (Open)	Name	Contact Name	Contact Number	Location	Created	Action
0	0	Buckhorn Groves	Tonya Nichols test	854-848-9546	Tampa, FL	12/17/17	
1	0	Kingsway Point	Tonya Test	954-394-9963	Riverview, FL	12/17/17	
0	0	Lumsden Arms	Sgt. test	888-488-9884	Riverview, FL	12/17/17	
0	0	Malkonan Oaks	Test Tonya HC	954-954-3236	Brandon, FL	12/17/17	
0	0	Buckhorn Preserve	Russell	817-431-1445	test, TX	05/16/17	
0	0	Maple Lawn	Russell	800-122-1234	Helixville, TX	05/16/17	
1	0	Golfview	Test Tonya	954-654-1231	Brandon, FL	12/21/17	

[Export All Users](#) [Export All Organizations](#)

### Community Church

[My Account](#) | [Settings](#) | [Training](#) | [Create Template](#) | [Help](#) | [Love Your Neighbor](#)



Volunteer / Goods Management

LINK

Post Needs for Volunteers  
/ Goods

View Volunteer Needs  
/ Reports

## Action Steps:

- Go to [www.meettheneed.org/loveyourneighbor](http://www.meettheneed.org/loveyourneighbor) to register, then login
- Receive your church's neighborhood map link and place on your website
- Invite and equip neighborhood leaders to register and post needs on the map
- Share with church members and invite them to search needs on the map
- Access aggregate reporting of activity in your church's neighborhoods



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# Quick Start Guide for Churches

## 2

## Neighborhood Leaders

Love Your Neighbor

You are not currently logged in. Do you already have an account? [Log in](#)

### Neighborhood Information

Neighborhood Name:\*

Contact Phone:\*

Website:

Address 1:\*

Address 2:

Country:\*

City:\*

State:\*

Zip:\*

Contact Name:\*

Contact Email:\*

Overview:\*

### Set Need Type

I WANT TO HELP A:

BY PROVIDING:

CATEGORY:

SUB-CATEGORY:

COUNTRY:

ZIP CODE:  DISTANCE:

[SUBMIT](#)

### Insert Need for Buckhorn Neighborhood

Category: Local Family > Goods > School Supplies > School Supplies [ [Change](#) ]

Location: United States Zip: 33596 (Valrico, FL) [ [Change Zipcode](#) ]

TITLE: need a desk for a student

DESCRIPTION: family needs a desk for elearning at home for a middle schooler

# OF ITEMS NEEDED:

PER USER ITEM LIMIT:

### Timing

DATE NEEDED BY:  (MM/DD/YYYY) \*This need will not appear in Search Results after the

DISPLAY STATUS:  Active  Inactive

VIEW STATUS:  Public - Visible on the websites of other organizations.  
 Members Only - Only approved members of your organization may  
 Semi-Private - Only visible on your website but visitors may meet t

[Post](#) [Cancel](#)

My Account | Settings | [Training](#) | [Create Template](#) | [Help](#) | [Love Your Neighbor](#)

[Volunteer / Goods Management](#) [LINK](#)

[Post Needs for Volunteers / Goods](#) [View Volunteer Needs / Reports](#)

## Action Steps:

- Register your neighborhood using the link provided by your church
- Post needs of neighbors and church families (anonymously)
- Receive automated emails when commitments are made
- Be the connectors within the neighborhood to deliver items
- View reports of neighborhood needs and commitments
- Check offers from church members and connect to those in need



**Love Your Neighbor**  
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# Quick Start Guide for Churches

**3**

## Church Members



**(1) Select Needs**      **(2) Login or Register**      **(3) Confirmation**

**Buckhorn Groves**  
Priority Need: Education & Training  
Service Areas: Education & Training, Health  
Hours: M-F 8a-4p  
Test Church of Tampa Bay is here to serve Christ and the community.  
See More (Organization Details)... **View Needs (1)...**

**school desk**  
Buckhorn Groves  
Neighbor of a middle-schooler needs a school desk to help with e-learning at home  
corner of Mulhennan Rd and Durant Rd  
Needed before 06/29/2020  
1 / 1 Open

**disabled man needs help with housecleaning**  
Buckhorn Neighborhood  
disabled man needs help with a light housecleaning - dishes, floors, bathrooms, laundry, etc a couple times a month  
1 / 1 Open

**05/02/2022**  
000041421933  
1 Volunteer(s)

**View Commitment Information**  
(This link may require you to log in to your account after first use)

**There are three simple steps for completing your commitment:**

**Arrange Logistics (If Necessary)**  
The organization above has been notified that you have agreed to meet this need. If there are any logistics to be arranged for meeting this need, the organization above will contact you or you may call or e-mail them if you are uncertain as to next steps.

**Meeting the Need**  
In many cases, "meeting the need" may involve dropping off used items to be delivered to a local family, spending time volunteering to help a ministry on the weekends, or even going on a missions trip. Whatever need you have decided to meet, we hope you have a wonderful experience blessing others with your time, energy and belongings.

## Action Steps:

- Search and meet needs posted by neighborhood leaders
- Coordinate with neighborhood leaders to deliver commitments
- Receive automated emails when new needs are posted
- Share needs with others through social media, email, etc.
- Post offers for available goods/services to neighborhood leaders